

GLENWOOD SCHOOL BOARD MINUTES
August 27, 2013

<p>Members Present: Betsy Putnam, Chairman David Wasgatt Jennifer Hallenbeck Jay McLaughlin</p>	<p>Visitors: Travis Miller Bethany Putnam Jensi Smith Claire Alexander</p>
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Staff Present: Shane Couch, Superintendent
Jaecee Hocter, Business Manager

	Chairman Betsy Putnam called the meeting to order at 7:00 PM.	
	Dr. Couch shared that the local P.S.E. group sent the school a thank you card for paying for their annual convention conference and travel expenses. Dr. Couch was glad to keep positive relations with the staff union group.	Communication to the Board
	Dr. Couch reported that we have 8 students in athletics this fall. There are 3 for volleyball, 2 for soccer, and 3 for football. Also, we have gained several new students and we have lost a few for the new school year. Dr. Couch announced that he will prepare and present the MSP report for the next meeting.	Superintendent's Report
Action	The minutes from the July meeting were presented for approval. Mr. Wasgatt made a motion to <u>approve the minutes as presented</u> , seconded by Mr. McLaughlin and the motion carried.	Approval of Minutes
	Mrs. Hocter reported that the spending for July was 6.36%, bringing the year to date spending to 81.16% of the total budget. The electrical usage was 1,200 K.W.H. more than last July. The water use was 32,000 gallons less than last July.	Current Budget & P.U.D Summaries & Enrollment
	Dr. Couch opened discussion about the policy pages due for second reading. The board brought up Policy #2414 concerning community service. Mr. Wasgatt would like to recognize students for going substantially beyond the state requirements for community service hours. Dr. Couch thought that it seems to be counterproductive to award students with doing what is right. Mrs. Hallenbeck thinks it would be good to have that type of incentive for students since we don't offer a lot of non-athletic programs. Mr. McLaughlin is more comfortable with community service being awarded recognition instead of incentives. Mr. Wasgatt suggests that our classes pair up for	Second Reading Policy Pages: #2414-6220

	<p>fundraising instead of giving community service hours for helping other classes raise money. The board agreed that 10 hours of community service would meet standards, 75 hours for a certificate, and 150 hours for letter. Dr. Couch suggested approving all other policies as presented.</p> <p>Mrs. Hallenbeck made a motion to <u>approve Policy Pages 2414-6220 as presented with the insertions about community service mentioned above</u>, seconded by Mr. Wasgatt and the motion carried.</p>	
	<p>Mrs. Hoctor presented 2 superintendent contracts for signing. The 2012-2013 board members will be signing for the contract extension approved by the board during the month of December 2011. Secondly, a contract was created for the extension that this current board discussed in January 2013.</p>	Superintendent Contract
Action	<p>Mr. Wasgatt made a motion to <u>approve the Business Manager Contract for Mrs. Hoctor as presented</u>, seconded by Mr. McLaughlin and the motion carried.</p>	Business Manager Contract
Action	<p>Mr. Wasgatt made a motion to <u>approve the Administrative Assistant Contract for Mrs. Troh as presented</u>, seconded by Mr. McLaughlin and the motion carried.</p>	Administrative Assistant Contract
Action	<p>Dr. Couch stated that there are no changes to the staff handbook. He plans to revise it this next school year to align it with the student handbook changes for this year. The student handbook was revised this spring by the whole staff with the expectations to tighten up our rules.</p> <p>Mr. Wasgatt handed out a written motion for changes to the student handbook. His goal is to try to create consistency between classrooms, to set our standards higher for learning and to get rid of distractions.</p> <p>I, David Wasgatt, as a Glenwood School Board Director, make a motion to modify the Glenwood Student Handbook as follows:</p> <ol style="list-style-type: none"> 1. Under <u>Food & Beverage Section:</u> Add the following sentence before that last sentence; “No food or beverages (other than water) will be allowed in the classroom during a scheduled class period.” 2. Add the following section: <u>Addressing a Teacher or Faculty by a Student:</u> A student will formally address a teacher or other faculty member using Mr., Mrs., Dr., Coach or etc. For example, Dr. Couch, Mrs. Hoctor, or Miss Alexander would be the proper way to address the faculty in school or during school activities. 3. Add the following section: <u>Playing Music:</u> A student shall not be allowed to play music during a scheduled class period unless 	Staff & Student Handbooks

	<p>it is required for the class.</p> <p>4. Modify the first sentence under <u>Hats and Gum</u>. “Wearing hats or chewing gum is not allowed in the classroom.”</p> <p>Mr. McLaughlin and Dr. Couch are concerned about enforcing this motion from a top down approach with the staff. Mr. McLaughlin also commented that he would be tolerable to letting the kids listen to music if the teacher doesn’t think it is distracting. Dr. Couch suggested sharing these handbook suggestions with the staff to see if they embrace the concerns. Then the board could approve it during the next meeting and print out inserts for the handbooks. Mrs. Hallenbeck is also concerned with the response from the staff and thinks we should share with the staff before enforcing them. Mr. Jacobsen believes that Mr. Wasgatt’s motion is important and that the distractions don’t belong in school. Mr. McLaughlin and Mr. Wasgatt will create a letter to the staff to share the board’s suggestions to the student handbook and their classroom rules.</p> <p>Mr. Jacobsen made a motion to <u>approve the staff and student handbooks as presented with the ability to amend in the weeks ahead</u>, seconded by Mrs. Hallenbeck and the motion carried.</p>	
Action	Dr. Couch and the interview committee recommend hiring Mrs. Sara McFall for the junior high girls’ volleyball coaching position. Mr. McLaughlin made a motion to <u>approve to hire Mrs. McFall as the junior high girls’ volleyball coach</u> , seconded by Mr. Jacobsen and the motion carried.	Hire J.H. Volleyball Coach
Action	Mr. Jacobsen made a motion to <u>approve Mrs. McFall’s J.H. Volleyball contract as presented</u> , seconded by Mr. Wasgatt and the motion carried.	Supplemental Contract: J.H. Volleyball
	Dr. Couch asked the board if they saw anything notable for further research on his part with this first reading policy pages. The board had no topics for research at this time.	First Reading Policy Pages: 3000-4310P
Action	Mr. Wasgatt made a motion to <u>approve the 2013-2014 E.S.D. #112 Contracts as presented</u> , seconded by Mrs. Hallenbeck and the motion carried.	2013-2014 E.S.D. #112 Contracts
Action	<p>The bills and payroll for August were presented for approval. After some review, Mr. McLaughlin made a motion to <u>approve the bills and payroll as presented</u>, seconded by Mr. Wasgatt and the motion carried.</p> <p>A.S.B. Fund 8/2013: \$26.94 General Fund 8/2013: \$17,997.49 Payroll for August 2013 in the amount of \$109,184.56</p>	Bills & Payroll

	<p>Mrs. Putnam announced that the board would go into executive session to discuss personnel issues for 5 minutes. The executive session started at 7:50 PM and ended at 7:55 PM.</p>	<p>Executive Session: Personnel</p>
	<p>A motion was made, seconded, and carried to adjourn the meeting at 7:55 PM.</p> <p>_____</p> <p>Chairman of the Board Secretary of the Board</p> <p>_____</p> <p>Board Member Board Member</p> <p>_____</p> <p>Board Member Board Member</p>	