

GLENWOOD SCHOOL BOARD MINUTES
October 17, 2013

Members Present: Betsy Putnam, Chairman
David Wasgatt
Jennifer Hallenbeck
Jay McLaughlin

Visitors: Michael Emerson
Cheyenne Emerson
Toni Troh
Bill Troh
Jonathan Throop
Teresa Dechand
Rebecca Hallenbeck
Debbie Woodward
Suzie Feller
Jay Anderson
Kaylee Feller

Staff Present: Jaecee Hoctor, Business Manager

	Chairman Betsy Putnam called the meeting to order at 7:00 PM.	
	<p>Jonathan Throop, A.S.B. President, stated that we have a high school volleyball game here tomorrow and a wood cutting fundraiser this weekend.</p> <p>Mrs. Dechand has concerns about Miss Alexander's absence. She wants to make sure our kids are taught by a math teacher that understands math and the kids are moving forward while she is gone. Furthermore, she doesn't know why Miss Alexander is teaching 11 classes in 7 periods. Mrs. Dechand is concerned with Miss Alexander not having a full period to teach each grade. Also, she has been told that the after school program is too noisy and unproductive for the older students to work in.</p> <p>Mr. Jay Anderson and Miss Alexander couldn't think of a teacher locally that taught math. Mr. Anderson will monitor the students to make sure they are getting the instruction they need. If they aren't he will see if we can find a math teacher outside of Glenwood to teach them. Mr. Anderson will make it known tomorrow in the county that we are in need of a substitute math teacher. Mrs. Troh questioned why we limited our math teacher search to only our community. We could have asked other schools about their retired math teachers. Mrs. Troh suggested that Mr. Jay Anderson could teach the math and we could get a substitute science teacher to fill in for him. Mrs. Troh then proposed that we could have Mr. Anderson teach pre-algebra and Miss Alexander's first period algebra together since his class has only one student. Then we could have an actual math teacher come in 4th period through the end of the after school program. Mr. Anderson thought that</p>	Communication to the Board

maybe have our staff could come in to teach their subject at the after school program once a week.

Mr. Emerson stated that our students' progress isn't progressing while Miss Alexander is here, so how is it going to with someone that hasn't taught math. Mrs. Emerson questioned how long Mr. Anderson has known that he was going to have Mrs. Humphrey teaching for Miss Alexander. Mr. Anderson replied that we have known for a week.

Mr. Troh cannot see how sending home 40 math problems to a student that doesn't know how to do them is effective. Miss Alexander also tells the students that they are only supposed to work on their homework for 20 minutes, but the students don't understand the material and don't get their homework done. Mr. Troh is also concerned about online students taking time away from students that are taking classes that we offer. Furthermore, who is going to proctor while Miss Alexander is gone. Mr. Troh suggested having Mrs. Webb teach the 4-5 math class to take some of the load off Miss Alexander and the substitute. Mr. Anderson stated that it is complicated to adjust the schedules of students if we open up that 3rd period.

Mrs. Putnam said that the class scheduling has been out of the board's hands. She said we will have to make do with the schedule until we get the new administration in. Mr. Anderson stated that the superintendent sets the schedule and it should not have been loaded up on Miss Alexander as it is and has been.

Mr. Wasgatt recommended having Mrs. Humphrey teach the lower level math and get a math teacher to do the higher level. Mr. Wasgatt advises actively pursuing to get a math teacher in here now to help our students while Miss Alexander is gone. Mr. Anderson said that he knows a lady in Husum that taught math and he will call other schools to find an actual math teacher available. Mr. McLaughlin also named a math teacher from Goldendale to pursue.

Mr. McLaughlin believes it is our responsibility to offer support for students taking online classes and the other math classes to get through this time of leave. Mr. Anderson believes that Miss Alexander went through some kind of training to become the online class supervisor. Jonathan Throop asked how it will be ok for a substitute to take over if we have to have someone certified in online classes.

Mr. McLaughlin stated that online learning was originally proposed to the board as a way to offer courses to students that we don't offer as a small school. Now it has shifted to get students out of taking classes from our teachers.

Action	<p>Mrs. Putnam announced that middle school basketball will start on November 18 and we will need to hire the coaches when Pam Shelly gets here the first week of November.</p> <p>Mrs. Putnam presented the current field trip requests. Mrs. McLaughlin and Mr. Oldenburg would like to take 6th through 12th grades to their job shadows on November 6th. Mrs. McLaughlin would also like to take 7th through 12th grades to the college fair in Portland on November 1st. Mr. Tom Anderson would like to take the 7th and 8th graders to the Evergreen Aviation Museum, Imax Theater, and First Lego League Competition on December 7th and 8th. Ms. Parsons, Mr. Demchuk and Mrs. Webb would like to take Kindergarten through 5th grades to the Oregon Children’s Theatre on March 14th or 21st. Mr. McLaughlin made a motion to <u>approve the field trips as presented</u>, seconded by Mr. Wasgatt and the motion carried.</p>	
Action	<p>The minutes from the regular September meeting and special meetings on October 4th and 7th were presented for approval. Mr. Wasgatt made a motion to <u>approve the minutes as presented</u>, seconded by Mr. McLaughlin and the motion carried.</p>	Approval of Minutes
	<p>Mrs. Hoctor reported that the spending for September was 7.90%, bringing the year to date spending to 7.90% of the total budget. The electrical usage was 2,000 K.W.H. more than last September. The water use was 37,000 gallons less than last September. Mrs. Hoctor will be preparing a cash-flow analysis for the school year and will present it at the December meeting.</p>	Current Budget & P.U.D Summaries & Enrollment
	<p>Mrs. Putnam presented the second reading of Policy Pages #2000-3114P for approval. She suggested approving 3240, 3240P, 3412, and 3414P and tabling the remaining policies and procedures until next month when we would have more direction from the new superintendent.</p> <p>Mr. Wasgatt made a motion to <u>approve Policy Pages: 3240, 3240P, 3412, and 3414P as presented</u>, seconded by Mr. Wasgatt and the motion carried.</p> <p>3240 Student Conduct Expectations and Sanctions for Violations 3240P Student Conduct Expectations and Sanctions for Violations 3412 Automated External Defibrillators (AED) 3414P Infectious Diseases</p>	Second Reading Policy Pages: #2000-3414P
Action	<p>Mr. Jay Anderson reported that we need to compensate the preschool student’s parents for mileage as discussed at the last meeting. Mr.</p>	Preschool Special Services

	<p>Anderson will request documented number of days for reimbursement. Mrs. Hoctor reported that we co-op with E.S.D. #112 for special education services and then we bill the co-op for anything we pay for directly. Mrs. Troh stated that the student is not enrolled through our school and we don't get any money from the state as we did in a previous situation. She said that she would look into this further.</p> <p>Mr. McLaughlin made a motion to <u>approve the mileage reimbursement, with the provision that we will look into cost saving measures before full reimbursement</u>, seconded by Mr. Wasgatt and the motion carried.</p>	
	<p>Mr. Jay Anderson has concerns about students taking online classes for classes that we offer in school. He stated that we don't have any control of what these students are learning, but then we are responsible for those students' common core test scores that reflect on our district.</p> <p>Mrs. Hallenbeck thought that the policy was designed for grades 9-12. The district needs to be determining whether students are good candidates for online learning. Also, we need someone in place that the kids can go to for technology needs. Mr. Anderson suggested creating a revision to the online learning policy and procedure for next school year since some of the courses being taken are a yearlong class.</p>	Online Learning Policy
Action	<p>Mr. Wasgatt made a motion to <u>approve to surplus bus #1</u>, seconded by Mr. McLaughlin and the motion carried.</p>	Surplus Bus #1
	<p>Mrs. Hoctor presented the 2013-14 Winter supplemental contracts. The contracts are for Ryan Webb- HS Boys Basketball and Toni Troh- HS Cheer Advisor. Mrs. Troh stated that she has 2 high school girls interested in cheering. Mrs. Troh asked if it would be ok to bring up the interested 7th and 8th graders to help cheer. Also, Mrs. Troh said that we would need to purchase a few pieces of uniforms to fit the girls and pom poms. It was also discussed that the middle school girls would not be required to attend away games if they didn't want to. The board was supportive of bring up the 7th and 8th graders to help the high school girls cheer.</p> <p>Mr. Wasgatt made a motion to <u>approve the 2013-2014 Winter Supplemental Contracts as presented</u>, seconded by Mrs. Hallenbeck and the motion carried.</p>	Winter Supplemental Contracts
	<p>Mr. Jay Anderson opened up a discussion about our last lock down event. He has arranged for the sheriff to be here on the 29th with some of our staff to discuss the best practice for a lock down for our school. Mr. Anderson shared that some of the staff members feel that they might need to have a master key to lock doors that might not be theirs</p>	Door Access

	<p>in case of a lock down. Also, others didn't want to be responsible for a master key in case it would get lost and the school would be at risk. Mr. Anderson will report back to the board after the meeting with the sheriff's department. Mr. Wasgatt mentioned that we should have Mr. Jones present at the next meeting. Mrs. Troh mentioned that Mr. Jones could put locks on the inside of doors so no one would be without keys and would be protected.</p>	
Action	<p>Mr. Jay Anderson has been looking into finding someone to come in 3rd and 6th period to help with math for grades 4/5 and 6/7. The posting for the position would need to be posted in house for 5 working days. The position would be paid by a timesheet at \$13.44 per hour. Mr. Anderson recommends opening this position. Mr. Wasgatt said that if we approve additional math assistance we should have an expiration date on it so we can establish a better schedule next year.</p> <p>Mr. McLaughlin questioned the student-adult ratio for those classes. He also had concerns with budgeting, but realizes the need of our students. Not usually the boards job to do the schedule, it is the administration. Mr. Troh and Mr. McLaughlin were both in agreement that there are many teachers that have 30 students for 6 periods in a day in larger districts. Mr. Troh suggested that maybe Miss Alexander should not take on as many supplemental contracts so she isn't so overwhelmed.</p> <p>Mr. McLaughlin made a motion to <u>approve posting a 3rd and 6th period math assistance position to not exceed 1 year and not to be replaced and to follow all posting and fingerprint protocols</u>, seconded by Mr. Wasgatt and the motion carried.</p>	Math Assistance
	<p>Mr. Wasgatt would like to develop a committee to create a policy to establish requirements and procedures of extra-curricular activities. Mr. Wasgatt, Mrs. Hallenbeck, Mrs. Troh would be interested in being on the committee. The board will solicit staff and community to be on the committee as well.</p>	Extra-Curricular Activities Committee
Action	<p>The bills and payroll for October were presented for approval. After some review, Mr. Wasgatt made a motion to <u>approve the bills and payroll as presented</u>, seconded by Mrs. Hallenbeck and the motion carried.</p> <p>A.S.B. Fund 10/2013: \$122.99 General Fund 10/2013: \$16,894.38 Payroll for October 2013 in the amount of \$123,189.20</p>	Bills & Payroll

	<p>A motion was made, seconded, and carried to adjourn the meeting at 9:18 PM.</p> <p>_____</p> <p>Chairman of the Board</p> <p>_____</p> <p>Board Member</p> <p>_____</p> <p>Board Member</p>	<p>_____</p> <p>Secretary of the Board</p> <p>_____</p> <p>Board Member</p> <p>_____</p> <p>Board Member</p>
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