

GLENWOOD SCHOOL BOARD MINUTES
January 16, 2014

Members Present: Jay McLaughlin
David Wasgatt
Jennifer Hallenbeck
Thomas Eldred
Travis Miller

Visitors:
Bethany Putnam
Debbie Woodward
Aaron Oldenburg
Tom Anderson
Betsy Putnam
Toni Troh
Pat Bales

Staff Present: Pamela Shelly, Superintendent
Jaecee Hoctor, Business Manager

	Chairman David Wasgatt called the meeting to order at 7:00PM.	
Action	<p>Mr. Wasgatt welcomed the newly elected board members, Travis Miller and Tom Eldred. He thanked Mrs. Putnam and Mr. Jacobson for their service through the rough times we have been through recently and he is excited for our future.</p> <p>Mrs. Shelly thanked all of the Board Members for their service this past year.</p> <p>Miss Bethany Putnam, ASB representative, was at the meeting to report on homecoming and spirit week. The theme for homecoming was Soar on New Wings. Glenwood won the game with Yakima Tribal and lost to Sunnyside Christian and Lyle. Between games Jonathan Throop was crowned King & Tamaira Huffsmith is the new Queen.</p> <p>Mrs. Pam Shelly gave the oath of office to Travis Miller and Tom Eldred.</p> <p>A motion was made to add an item to new business. The agenda item is: Offering TPEP staff development training days. Mr. McLaughlin made a motion to <u>approve the item addition</u>, seconded by Mrs. Hallenbeck and the motion carried.</p>	Communication to the Board
	Mrs. Shelly reported that the electricity went out early in the day on January 13th. A draft was sent to the board regarding plans for inclement weather. The plan includes notifying parents and staff as soon as possible. An internal document was distributed to the school staff also. Mrs. Putnam suggested we look into an automatic calling alert for parents.	Superintendent's Report

	<p>Two more enrichment days are scheduled for this school year. There will be two sections with the breakdown being K-5 and 6-12. During the February day K-5 students will be doing dance and 6-12 students will be doing leather making. The April Enrichment Day will have K-5 students working with science stations and the 6-12 group will do film making.</p> <p>Mrs. Shelly discussed TPEP, the new model for teacher evaluations. Mr. Tom Anderson and Mrs. McLaughlin have been to the meetings learning more about this new program. Mr. Anderson said it gives the school and the teachers a tool for more accurate evaluations that assess the strengths and weaknesses of staff. Our staff feels they are behind on the TPEP process and need help from the Board to get caught up. We have three teachers that are provisional and they are required to be evaluated on the new system but all teachers have agreed to be on the new system. We need to come up with a memo to legally cover ourselves between the board and the teachers about being evaluated on the new system since it is not in their union contract. Tom Anderson has drafted a memo for discussion and/or approval. Mr. Jay Anderson said he talked to the Trout Lake School board members and they have set aside about 20 hours of time for their teachers TPEP training needs. Mrs. Shelly said we are having longer staff meetings but it would be nice to have some half days throughout the last months of school for more training time. Mr. Eldred suggested that we schedule some half days as soon as possible. Mr. McLaughlin said he also approves the concept of having half days for TPEP training and suggested that teachers come up with half day plans.</p>	Supt. Report Continued
Action	The minutes from the regular December meeting were presented for approval. Mr. McLaughlin made a motion to <u>approve the minutes</u> as presented, seconded by Mr. Miller and the motion carried.	Approval of Minutes
	The spending for December was 7.24% bringing the YTD spending to 28.03% of the total budget. The electrical usage was 16,000 KWH more than last December. Water use was the same as last December.	Current Budget & P.U.D Summaries & Enrollment
	<p>Mr. Wasgatt suggested that we try to do some communication to the public about the levy. At half time we could have a promotion about it and invite people to discuss any questions they may have with board members.</p> <p>None of the Board members have heard anything from the community regarding the upcoming levy. It was discussed the importance of advertising that the levy is a replacement and the amount remaining the same. Information about the State matching funds and all the school programs supported with the levy needs to be well advertised.</p>	Levy Discussion

	<p>Mrs. Hoctor has sent out information to the community monthly in the newsletter since November. Information will be on the back of the game program for tomorrow night.</p> <p>Mrs. Troh will also have the cheerleaders make posters for the game.</p>	
Action	<p>Proposals for the Superintendent search were received from ESD, McPherson & Jacobsen, and Northwest Leadership Associates. Mr. Wasgatt and Mr. McLaughlin both called on some references for the companies.</p> <p>Mr. McLaughlin reported that McPherson & Jacobsen is a national company. He spoke with Eatonville & Northport Schools which were two of the WA schools they gave as references. He got mixed reviews and the company brought in candidates from across the country.</p> <p>Northwest Leadership Assoc. worked with Fort Rock and Omak Schools and both gave raving reviews about them. Both said they were worth every penny paid for their services. This company is more focused on smaller schools than the other proposals.</p> <p>Mr. Miller and Mr. Eldred said they leaned toward McPherson but after what was discussed from reference checks, they both liked NW. Mrs. Hallenbeck agrees that NW Associates would be the best choice. Mrs. Shelly thinks that NW would be more in touch with our small school and town.</p> <p>Mrs. Hallenbeck made a motion to <u>contract with Northwest Associates for the superintendent search.</u> Mr. McLaughlin seconded the motion and it carried. Mr. McLaughlin said he would communicate with NW that they have been selected and he also offered to take the lead on the search.</p>	Superintendent Search
	<p>Mrs. Shelly asked what the board would like to do about the BYOD (Bring Your Own Device) subject. Mr. Wasgatt suggested a committee be established to revive the subject. We need to make a policy for the students. Mrs. Shelly will have more information for the February meeting and perhaps we can have something in place by March.</p> <p>Mr. Oldenburg thought we should have a meeting to educate parents and students about BYOD. It should be helpful to allow kids to have continuity between school and home for school work by BYOD.</p> <p>Mr. McLaughlin wants students to recognize this is a privilege and abuse will have consequences.</p>	BYOD: Bring Your Own Device

	<p>Mr. Eldred thought the privilege should be on an individual basis this year.</p> <p>Mrs. Hallenbeck is interested being on the committee. Mr. Oldenburg also volunteered to be on the committee and we need to ask the staff for more volunteers.</p>	
	<p>Mrs. Shelly said the Cycle Oregon will be announcing the route on February 5th. They have invited a community member to attend the ceremony. Mr. McLaughlin said he would try to have a community meeting next week.</p>	Cycle Oregon
Action	<p>January is the time to re-organize the board. Mr. McLaughlin made a motion to <u>elect Mr. Dave Wasgatt as Board Chairman</u>, seconded by Mrs. Hallenbeck and carried. Mr. Eldred made the motion to <u>elect Mr. Jay McLaughlin as Vice Chairman</u>, seconded by Mrs. Hallenbeck and carried. Mr. McLaughlin made a motion to <u>elect Jennifer Hallenbeck as the Legislative Rep</u>, seconded by Mr. Miller and the motion carried.</p>	Board Organization Month
Action	<p>The Glenwood School Indian Policies and Procedures were presented for review and approval. Mr. McLaughlin made the <u>motion to approve the policies as presented</u>, seconded by Mr. Miller and the motion carried.</p>	Indian Policies & Procedures Approval
Action	<p>The 2015 Impact Aid Application and hearing were held. We estimate 15 students that either live on federal property, have parents that work on federal property or both. After some discussion Mr. McLaughlin made a motion to <u>approve the Impact Aid Application as presented</u>, seconded by Mrs. Hallenbeck and carried.</p>	Impact Aid Hearing /Application Approval
	<p>Policy pages #1630 – 3246P was presented for first reading. Mrs. Shelly said there are some big issues in this group including student isolation and restraint, transgender students, and epi pen kits. These will be on the February meeting for approval.</p>	First Reading Policy Pages: 1630-3246P
Action	<p>Resolution #160 to transfer \$127,000 from the General Fund to the Transportation Fund was presented for approval. Mr. McLaughlin made the motion to <u>approve Resolution #160</u>, seconded by Mr. Miller and the motion carried.</p>	Resolution # 160: Funds Transfer
Action	<p>Mrs. Hallenbeck made a motion to <u>hire Mr. Tom Anderson as the HS track coach and to hire Mr. Aaron Oldenburg as the JH coach</u>. Mr. McLaughlin seconded the motion and it carried.</p>	Hire J.H. & H.S. Track Coaches
Action	<p>The bills and payroll for January were presented for approval. After</p>	Bills & Payroll

	<p>some review, Mrs. Hallenbeck made a motion to <u>approve the bills and payroll as presented</u>, seconded by Mr. McLaughlin and the motion carried.</p> <p>A.S.B. Fund 1/2014: \$2,984.51 General Fund 1/2014: \$26,510.15 Payroll for January 2014 in the amount of \$130,239.31</p>	
	<p>Mr. McLaughlin made a motion to <u>approve up to three ½ days for TPEP development for staff</u>, the days designed by Mrs. Shelly and administration. Mrs. Hallenbeck seconded the motion and it carried.</p> <p>Mr. Tom Anderson will bring a plan for days to the next meeting and prepare a draft memo for the board packet for the February meeting.</p>	TPEP
	<p>A motion was made, seconded, and carried to adjourn the meeting at 8:35 PM.</p> <p>_____</p> <p>Chairman of the Board Secretary of the Board</p> <p>_____</p> <p>Board Member Board Member</p> <p>_____</p> <p>Board Member Board Member</p>	