

GLENWOOD SCHOOL BOARD MINUTES  
February 20, 2014

<p>Members Present: David Wasgatt, Chairman Jennifer Hallenbeck Jay McLaughlin Tom Eldred Travis Miller</p>	<p>Visitors: Betsy Putnam Bethany Putnam Aaron Oldenburg Tom Anderson Toni Troh</p>
<p>Staff Present: Pam Shelly, Superintendent Chris Anderson</p>	

	<p>Chairman Dave Wasgatt called the meeting to order at 7:00 PM.</p>	
	<p>Mrs. Anderson advised the Board that the Transportation Vehicle Fund budget extension has been approved, the General Fund transfer of \$127,000 has been made to the TVF, and the bus had been paid for as of 02/11/14. Mrs. Troh has sent all of the information to OSPI for the permits and we will get the license as soon as the permit is approved. Mrs. Anderson also explained the purpose of the TVF and reasons it may be beneficial to finance a bus, opposed to transferring such a large amount from the General Fund in the future.</p> <p>Bethany Putnam, the ASB student representative, reported that HS track practice starts on March 3<sup>rd</sup> and MS starts on March 17<sup>th</sup>. The senior class crab feed and silent auction will be Tuesday, Feb. 25<sup>th</sup>.</p>	<p>Communication to the Board</p>
	<p>Mrs. Shelly was pleased and excited with the passage of the levy. She thanked Mr. Wasgatt and the rest of the Board members for all of their hard work and good communications regarding the levy.</p> <p>She has been working with Mrs. McLaughlin for coverage of her duties during her maternity leave. Mrs. Scheepers will cover the student assessment and testing duties and we will hire Kim Watson to cover the Spanish classes. Mrs. Shelly and Mr. Jay Anderson will cover the more confidential duties during Mrs. McLaughlin's absence.</p> <p>Mrs. McLaughlin, Mr. Anderson and Mrs. Shelly have been working on the class schedule for next year and the following year. She will take this to the staff for input and then to parents and students.</p> <p>She has been working on the staff evaluations. Mr. Tom Anderson, Mr. Demchuk, and Mrs. Scheepers are all being done through the TPEP process and the rest of the staff will have the regular evaluations along with some goal setting.</p>	<p>Superintendent's Report</p>

Action	Mrs. Hallenbeck made a motion to <u>approve the minutes from the January meeting</u> , seconded by Mr. Miller and the motion carried.	Approval of Minutes
	Budget spending for January was 6.72% bringing the year to date total to 34.75%. The electrical usage was 96,000 KWH which is down by 9,200 from January 2013. The water use was also down. Enrollment for February is 52 FTE for K-8, 12.66 for 9-12, 2.22 Vocational FTE, and 1.0 Running Start FTE. The head count is 75.	Current Budget, PUD, and Enrollment
	The levy passed with 64.2%. Mr. McLaughlin and Mr. Miller thanked Mr. Wasgatt for all his extra work to help pass it. We need to put a thank you to the community for their support in the newsletter.	Levy
	Mr. McLaughlin reported on the meeting with Mr. Olsen regarding the Superintendent search. As of Feb. 19 <sup>th</sup> , they have had contact with 9 prospective candidates. There are no completed applications yet but the deadline is not until March 14 <sup>th</sup> . On March 18 <sup>th</sup> , Mr. Olsen will meet with the Board in a closed session to go over the applications and select the top three candidates for interviews. Mrs. Troh suggested that we should be sure the opening is advertised in the local papers. Mr. McLaughlin will make sure they do that. Interviews will be set up for March 25 <sup>th</sup> , 26 <sup>th</sup> and 27 <sup>th</sup> with one candidate interviewing each day. We need to remember that we are recruiting them as much as they will be looking at our community. It would be nice to have a dinner planned for each candidate and their spouse and perhaps a gift basket waiting in their room at Mt. Adams Lodge.	Superintendent Search
	Mr. Wasgatt said he would like to add one item to the agenda under old business. Adding on to the school for a larger shop was discussed a couple of years ago and Mr. Anderson's class made some design options which he presented. He said the space we have now really limits the projects the students can do as well and the number of students in one class. Students are really excited about the classes that are being offered and they also have ideas about other classes that could be offered with more space. Mr. Wasgatt said he had some concern about adding on shop space, and then having Mr. Anderson leave and have the space sit idle. We have had a difficult time in the past getting a shop teacher. Mr. Anderson said he does not have ideas about leaving but he didn't feel the decision to add on should be contingent on one person. With a good program established, a good teacher would be attracted to the school. There also may be some grants available to help with construction cost and with equipment needs. After a lengthy conversation, Mr. Wasgatt suggested Mr. Anderson put together more information with an estimate of costs and ideas for the next meeting. Then we could have a community forum before the April meeting to see what interest there is in the community.	Shop Expansion Project

	<p>Mrs. Troh, Mrs. Hallenbeck, Miss Alexander and Mr. Oldenburg met to discuss the school policy and procedures relating to BYOD (bring your own device) issue. We have the policy adopted but we are not prepared to implement this. At present we are running out of server space so allowing students to BYOD may help take some pressure off of our system. Mrs. Shelly said she really has reservations with allowing students to use their own portable devices but also wants to be sure our students are fully prepared for the future regarding technology. We need to move forward ethically and monitor the use to be sure it is educational and not personal. After some further discussion, the committee will meet again and make some recommendations to the Board. We need to be prepared to move ahead with this plan next year.</p>	BYOD discussion
Action	<p>Policy Pages #1630 – 3246P were presented for 2<sup>nd</sup> reading and approval. After a discussion about several of the policy changes, Mr. Miller <u>made a motion to approve the policy pages as presented</u>, seconded by Mr. McLaughlin and the motion carried.</p> <p>#1630 Evaluation of Superintendent  #3000 Students – Table of Contents  #3207 Prohibition of Harassment, Intimidation, and Bullying  #3210 Non Discrimination  #3211 Transgender Students &amp; Procedure  #3231 Student Records  #3240 Procedure – Student Conduct Expectations &amp; Sanctions  #3246 Use of Reasonable Force &amp; Procedure  #3247 Isolation &amp; Restraint of Students w/ IEP’s &amp; 504 Plans &amp; Proc.  #3420 Anaphylaxis Prevention &amp; Response &amp; Form  #3421 Child Abuse, Neglect &amp; Exploitation Prevention &amp; Procedure</p>	Policy Pages Adopted
Action	<p>A <u>Memorandum of Agreement</u> for Classroom Teacher Evaluations was presented for approval. It is required during the 2013-14 school year that all provisional employees be evaluated using the comprehensive evaluation developed through TPEP. Others can volunteer for TPEP otherwise will follow evaluation plans set up in the GEA contract. Mrs. Shelly has been trained as an evaluator through TPEP as required. She feels the new evaluation process is much better and more focused and hopes all the staff will choose the new process. She wrote a TPEP grant counting all the staff, but if some choose not to participate she will revise the count. Mr. McLaughlin made a motion to <u>approve the MOA</u> as presented, seconded by Mrs. Hallenbeck and the motion carried. Mr. Anderson said on behalf of the staff, they all appreciate the three half days for professional development added to the schedule. An all day field trip is also planned for students on 6/3 with the teaching staff staying at school to focus on the TPEP process. Mr. Wasgatt offered to go as one of the chaperons. The trip will probably be to the Portland zoo.</p>	TPEP Memo of Agmt.

	Mrs. Hallenbeck said she is willing to be in charge of scheduling some meetings to discuss the procedures for our on line learning classes. Mrs. Putnam also volunteered to be on the committee. Mrs. Shelly and Mrs. Hallenbeck will schedule a meeting and include all staff interested in helping out with this process.	On Line Learning
	There have been several meetings with Cycle Oregon and the program is coming together fairly well. The next meeting is scheduled at the Grange on 3/11. It was suggested that we have a late school start on Monday, 9/8 since the estimated 2000 cyclists will be heading out that morning. Mrs. Troh will look into that and put it on the school calendar if possible.	Cycle Oregon
Action	Supplemental track coaching contracts were presented for approval. Mr. McLaughlin made a motion to <u>approve the contracts as presented</u> , seconded by Mr. Eldred and the motion carried.	Track Coaching Contract
Action	The WIAA Combined/Cooperative Softball agreement with Klickitat was presented for approval. Student participation is estimated between one and three students right now. Mr. McLaughlin made a motion to <u>approve the WIAA agreement</u> , seconded by Mr. Miller and the motion carried.	WIAA Agreement
Action	Mr. Michael Scheepers has written a letter of resignation from the math assistant position. Mr. Eldred made a motion to <u>accept the resignation</u> , seconded by Mr. McLaughlin and the motion carried.	Resignation from Michael Scheepers
Action	Mrs. McLaughlin presented a maternity leave request. Plans have been made to cover her duties until she will be able to return to work. Mr. Miller made a motion to <u>approve the request as presented</u> , seconded by Mr. Eldred and the motion carried.	Maternity Leave Mrs. McLaughlin
Action	Several requests for field trips were presented. Mrs. Allaway would like to take students to honor band in Goldendale on 3/2 & 3/5, middle school band students to Prosser on 5/19, and a bowling field trip in Hood River on March 4 <sup>th</sup> . Mrs. Hallenbeck made a motion to <u>approve the field trip requests as presented</u> , seconded by Mr. Miller and the motion carried.	Field Trips
Action	The 2014 \$2,000 At Risk Youth Program Grant with Klickitat County has been prepared. Mr. McLaughlin made a motion to <u>approve the grant as discussed</u> , seconded by Mrs. Hallenbeck and the motion carried.	At Risk Youth Grant

Action	<p>The bills and payroll for February 2014 were presented for approval. After some review and discussion, Mr. McLaughlin made a motion to <u>approve the bills and payroll as presented</u>, seconded by Mrs. Hallenbeck and the motion carried.</p> <p>General Fund 2 /2014 Vouchers \$28,851.27  Payroll for 2/2014 in the amount of \$ 126,732.03  A.S.B. Fund 2 /2014 Vouchers \$ 2,087.27  Trans. Veh. Fund 2/2014 Voucher \$127,665.04</p>	Bills & Payroll
	<p>A motion was made, seconded, and carried to adjourn the meeting at 9:15 PM.</p> <p>_____</p> <p>Chairman of the Board                      Secretary of the Board</p> <p>_____</p> <p>Board Member                                      Board Member</p> <p>_____</p> <p>Board Member                                      Board Member</p>	