

GLENWOOD SCHOOL BOARD MINUTES  
May 15, 2014

Members Present: Jay McLaughlin  
David Wasgatt  
Jennifer Hallenbeck  
Thomas Eldred  
Travis Miller

Visitors: Pat Bales  
Aaron Oldenburg  
Emma LaVallie  
Toni Troh  
Jonathan Throop  
Darren Jones  
Becca Hallenbeck  
Kenny Henderson

Staff Present: Pamela Shelly, Superintendent  
Jaecee Hocter, Business Manager

	Chairman David Wasgatt called the meeting to order at 7:00PM.	
	<p>Becca Hallenbeck reported that the student body voted in Reyauna Guzman as secretary/treasurer, herself as president and Greg Dechand as vice president.</p> <p>Mr. McLaughlin brought up that we might want to consider changing our school calendar on September 8<sup>th</sup> from a ½ day of school to no school. He thinks staff and student volunteers will be too busy with Cycle Oregon that day. We could make up that day with the day off during President’s Day Break.</p> <p>Mrs. Putnam was concerned about what classes count for our high school graduation requirements for Occupational education classes and fine arts.</p> <p>Mrs. Hallenbeck stated that we have lost the waiver for No Child Left Behind. There are also some changes to how Title I money can be spent. Mrs. LaVallie mentioned that Title I funds could be cut up to \$2,000.</p> <p>Mr. Oldenburg presented a resolution from W.I.A.A. for approval that would allow students to compete on a Sunday if circumstances require it to be. The board did not take any action on the matter.</p>	Communication to the Board
	<p>Mrs. Shelly stated that our Risk Management costs will increase by 6.6% for next school year.</p> <p>Mrs. Shelly announced that Mrs. Arnold will be teaching 6<sup>th</sup>-8<sup>th</sup> P.E. and Mrs. Allaway will be teaching the K-5<sup>th</sup> P.E. class next school year.</p>	Superintendent’s Report

	<p>Mrs. Shelly reported that we have the English position interviews set up for next week. We had 9 applicants and she would like to interview 5 of them. The interview process will include teaching a lesson to some of our students and an interview.</p> <p>Mrs. Shelly took Mr. Demchuk and Ms. Parsons to a school in Portland so they could see how a Story Line program works in a classroom.</p> <p>Mrs. Shelly has spoken with Mr. Demchuk about teaching drivers education for us.</p> <p>Mrs. Shelly said that the transition with Mr. Harris has been good. June 10<sup>th</sup> is her last day. Mr. Harris and she will be on call through the end of the month.</p>	
Action	The minutes from the regular April meeting were presented for approval. Mr. McLaughlin made a motion to <u>approve the minutes as presented</u> , seconded by Mr. Miller and the motion carried.	Approval of Minutes
	Mrs. Hoctor reported that the spending for April was 6.63%, bringing the year to date spending to 54.98% of the total budget. The electrical use was 1,600 KWH more than last April. The water use was 8,000 gallons less than last April. May enrollment K-8 is 52, 9-12 is 13.50, vocational is 2.22 and our total headcount is 77.	Current Budget & P.U.D Summaries & Enrollment
	<p>Mr. Tom Anderson has called engineers about our shop expansion project. Mr. Ira Martin from Klickitat Planning and Design wrote a letter to our board about our shop project. Mr. Martin is willing to donate his planning services for our shop expansion project. Our shop expansion committee; Mr. Jones, Mr. Anderson, and Mr. Miller, believes we should do separate bid processes for concrete &amp; shell, mechanical &amp; fire system and electrical in order to stay under the \$40,000 threshold.</p> <p>Mr. Wasgatt was concerned that if something goes wrong with the building we can hold the general contractor accountable for it. Mr. Anderson said that all contractors have to have a bond and liability policy. We would need to check out the amount of liability the contractors carry.</p> <p>Mr. McLaughlin thought that we could tie in the heating system into the expansion. Mr. Anderson introduced the idea of using biomass or geothermal heating and making sure we retrofit the structure for future.</p> <p>Mr. Harris stated that owner's representatives work for you and they</p>	Shop Expansion Project- Update

Action	<p>make sure that the building process moves along, while general contractors take their cut. He also said that there are many grants for C.T.E. expansions.</p> <p>Mr. McLaughlin suggested starting to create partnerships with Google, Insitu, and Columbia Gorge Community College for the betterment of our C.T.E. program.</p> <p>Mrs. Shelly voiced concern about how much time this shop expansion is going to take away from Mr. Jones' and Mr. Anderson's regular jobs. Mr. Anderson would like to see this project completed this summer so it can be used for next school year.</p> <p>Mr. Miller said that putting out several bids can benefit our local community businesses.</p> <p>Mr. Miller made a motion to <u>accept Ira Martin's offer with Klickitat Planning and Design</u>, seconded by Mr. McLaughlin and the motion carried.</p> <p>The board would like an update from Mr. Anderson at the next board meeting. Mr. McLaughlin will set up a board workshop once we get the plans from Mr. Martin.</p>	
Action	<p>A proposal was presented from the teachers to add in six half days into our school calendar for staff professional development. They also would like to be paid for one additional day for planning before school starts. Mr. Harris said that the additional day would be subject to negotiations.</p> <p>Mr. McLaughlin made a motion to <u>approve the teachers proposal without the additional day and go forward with 6 half days</u>, seconded by Mrs. Hallenbeck and the motion carried.</p>	Adding Six ½ TPEP Days on School Calendar
Action	<p>Mrs. Shelly would like to include cultural immersion trips to our allowable absences for class credit. Mr. Wasgatt would like a presentation to be made by the student upon returning from such trips.</p> <p>Mr. McLaughlin made a motion to <u>approve adding cultural immersion trips into our allowable absences</u>, seconded by Mr. Miller and the motion carried.</p>	Policy #3122-Second Reading
	<p>Mrs. Hallenbeck shared the Request for Waiver from Physical Education form explaining waiver vs. credit. Students can receive a pass grade for athletics and take a ½ credit of nutrition and fitness.</p>	Waiver of P.E. Credits

	<p>Mrs. Shelly will get the word out to families and add it to our student handbook.</p> <p>Mr. McLaughlin made a motion to <u>approve the Request for Waiver from Physical Education</u>, seconded by Mr. Eldred and the motion carried.</p>	
	<p>Mrs. Shelly stated that she has gotten staff input and has talked to Miss Alexander about the technology position. Currently the position doesn't include online learning and it is not a certified position. Mrs. Shelly has asked around to other schools on how they pay their technology position. She envisions the position's salary to be between \$8,000 and \$10,000 for ½ time. The board expressed the salary amount to be negotiable depending on what the person can offer to our school. They also are in favor of potential growth in the position.</p>	Tech position
Action	<p>Mrs. Hoctor presented the Operations Manager's contract for Mr. Jones. There are no changes to the contract from the previous contract.</p> <p>Mr. McLaughlin made a motion to <u>approve the Operations Manger's contract as presented</u>, seconded by Mrs. Hallenbeck and the motion carried.</p>	Operation's Manager Contract
	<p>Mr. Wasgatt volunteered to present diplomas at the high school graduation and Mrs. Hallenbeck will present certificates at the 8<sup>th</sup> grade Promotion.</p>	Graduation Diplomas- 8 <sup>th</sup> Grade Promotion & Senior Graduation
Action	<p>Jonathan Throop presented their plans to the board for the senior trip to Whitefish, Montana. They would like to leave on June 1<sup>st</sup> by train and return on June 7<sup>th</sup>. They would like to go to Glacier National Park, go fishing and site seeing. Their chaperone would be Mr. Tom Anderson.</p> <p>Mr. Eldred made a motion to <u>approve the senior trip as presented</u>, seconded by Mrs. Hallenbeck and the motion carried.</p>	Senior Trip Proposal
Action	<p>Increasing the substitute teacher pay rate was brought up for discussion. Mr. Harris stated that we should increase the amount in order to attract subs.</p> <p>Mr. Miller motioned to <u>approve increasing the substitute teacher daily rate to \$125 for 6.5 hours per day, effective with the 2014/15 school year</u>, seconded by Mr. McLaughlin. Mr. Eldred and Mrs. Hallenbeck abstained from voting.</p>	Substitute Teacher Pay Rate Increase
Action	<p>Mrs. Hoctor presented the summer school contracts for Miss Alexander and Mrs. Webb. Mr. Wasgatt and the rest of the board would like to see</p>	Summer School Contracts

	<p>a presentation for this year's summer school program.</p> <p>Mr. McLaughlin made a motion to <u>approve the summer school contracts upon an approved syllabus or plan by Mrs. Shelly or Mr. Harris</u>, seconded by Mr. Miller and the motion carried.</p>	
	<p>Mrs. Hallenbeck handed out a draft of the extracurricular travel policy that was created by the committee. The policy includes the district providing transportation for practices and parents would be responsible to take their children to games and weekend practices. The committee would like to implement this policy next school year. They will be making changes to the draft policy by the next meeting.</p>	Extracurricular Travel District Policy
	<p>Mr. Oldenburg stated that there needs to be some safety items for the track program. He doesn't think that the A.S.B. should be responsible for purchasing them. Mr. Oldenburg would like to budget about \$5,000 for a new collar, standards and pit cover for the pole vault. Trout Lake doesn't want to pay half for this equipment but they are willing to pay a usage fee for the use of the track and equipment. Mr. Wasgatt requested to see quotes for these items proposed for the 2014-15 budget.</p>	Athletics Discussion
	<p>Mrs. LaVallie asked for permission to post a signature petition for class size reduction. Mr. Harris said that he would need to look into the petition first.</p>	I-1351- Petition Discussion- Mrs. LaVallie
Action	<p>The bills and payroll for May were presented for approval. After some review, Mr. McLaughlin made a motion to <u>approve the bills and payroll as presented</u>, seconded by Mrs. Hallenbeck and the motion carried.</p> <p>A.S.B. Fund 5/2014: \$19,991.52  General Fund 5/2014: \$1,517.44  Payroll for May 2014 in the amount of \$136,255.84</p>	Bills & Payroll
	<p>The executive session began at 9:15 PM and ended at 10:10 PM</p>	Executive Session

	<p>A motion was made, seconded, and carried to adjourn the meeting at 10:10 PM.</p> <p>_____</p> <p>Chairman of the Board</p> <p>_____</p> <p>Board Member</p> <p>_____</p> <p>Board Member</p>	<p>_____</p> <p>Secretary of the Board</p> <p>_____</p> <p>Board Member</p> <p>_____</p> <p>Board Member</p>
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