

GLENWOOD SCHOOL BOARD
MEETING MINUTES
October 25, 2018

	Dave Wasgatt Carla Dillenburg Jake Eldred	Board Members Present
	Heather Gimlin, Superintendent: Via phone Jaecee Hoctor, Business Manager	Staff Present
	Brad Gimlin Mary Pierce Toni Troh	Visitors
	Chairman Dave Wasgatt called the meeting to order at 7:00 PM.	
	Mrs. Gimlin shared the letter from Dad's Restaurant about how well our high school volleyball team acted in their restaurant. There will be a meeting in Goldendale on November 29th at 2pm with District #14 Legislatures. They are asking for representatives from each school board for a discussion on school funding. Mrs. Gimlin said she will be attending and Mr. Wasgatt and Mr. Eldred volunteered to attend too.	Communication to Board
	Mrs. Gimlin shared the following information with the board: <ul style="list-style-type: none"> • We were awarded the Academic Enrichment Grant. • The junior class made about \$2,000 on the prime rib dinner. • Kindergarten through 3rd grade have been practicing in the morning for the Christmas program. Also, they have been practicing with Miss Alexander. Also the 4th-5th graders will be doing a Christmas play. • The O.S.A.A. will be reviewing our proposal to join at their December meeting. • District volleyball will be on Monday and Tuesday in Goldendale. • Teacher observations have begun. • Bella Couch has joined the volunteer fire department. 	Superintendent's Report
Action	The minutes from the regular September meeting were presented for approval. Mr. Eldred made a motion to <u>approve the minutes as presented</u> , seconded by Mrs. Dillenburg and the motion carried.	Approval of Minutes
	Mrs. Hoctor reported that the spending for September was 7.95%, bringing the year to date spending to 7.95% of the total budget. The	Budget Summary/P.U.D.

	electrical use was 6,400 K.W.H more than last September. The water use was 9,000 gallons more than last September.	Summaries/Enrollment
Action	<p>Mrs. Gimlin presented the 2018-2021 School Improvement Plan for approval. She explained that some of the data is empty in some grades and that is because they have less than 10 students in them. When a class has less than 10 students you can't report their test scores.</p> <p>Under the attendance section of the plan, Mrs. Troh stated that the average daily attendance has improved from years past. Mr. Wasgatt thought that it should be better than 76.2% that was listed for the 2017-2018 school year. We need to improve that percentage by educating students and parents on the importance of attendance. Mrs. Gimlin pointed out that with a small school a couple of kids can easily bring down the average daily attendance. Students missing more than 10 days of classes will not get credit for the class.</p> <p>Mr. Miller made a motion to <u>approve the 2018-2021 School Improvement Plan as presented</u>, seconded by Mrs. Dillenburg and the motion carried.</p>	School Improvement Plan
Action	<p>Mary Pierce has submitted a letter of interest for the remainder of board position #5. This term will expire in December 2019.</p> <p>Mr. Miller made a motion to <u>appoint Mary Pierce for board position #5</u>, seconded by Mrs. Dillenburg and the motion carried.</p> <p>The oath of office will be held at the regular November meeting.</p>	Board Position #5
Action	<p>The 2018-19 Winter Supplemental Positions were presented for approval. Adam McFall for high school girls basketball, Bo Arnold for middle school girls' basketball and Aaron Oldenburg for middle school boys' basketball. We did not receive a letter of interest for high school boys' basketball at this time. Mr. Miller made a motion to <u>hire the supplemental positions as presented</u>, seconded by Mr. Jake Eldred and the motion carried.</p>	Hire Supplemental Positions
Action	<p>Mrs. Hocter presented the supplemental contracts for class advisors and A.S.B. advisor. Mr. Eldred stated that he thought we had cut A.S.B. advisor from this year's budget. The class advisors should be taking care of the concessions stand after games. Mrs. Gimlin responded by saying that the list of cuts that she shared with the staff did not have that position on it. She will look into what other schools do for that position and the job duties.</p> <p>Mr. Gimlin said that the A.S.B. advisor would be getting the groceries</p>	2018-19 Supplemental Contracts

	<p>for the concession stand outside the school day. It was brought up that Mrs. Thomas has been getting supplies as needed when she goes to get groceries for our breakfast and lunch program. Mr. Miller added that we can do without the A.S.B. advisor position if Mrs. Thomas is getting the groceries and the class advisors are running the concession stand. Mr. Miller also thought we had taken it out of the budget. Mr. Eldred believes Mrs. Thomas should be getting compensated from her time picking up the A.S.B. groceries and Mr. Oldenburg should be doing the A.S.B. Advisor job and its duties. Mrs. Hocter stated that Mrs. Thomas is getting paid for her time getting groceries. Mr. Wasgatt said that we will be looking into revising the A.S.B. Advisor job duties and pay scale.</p> <p>Mr. Wasgatt would like to see the supplemental pay scale before approval of hiring them for the position.</p> <p>Mr. Eldred made a motion to <u>approve the supplemental contracts as presented</u>, seconded by Mr. Miller and the motion carried.</p>	
	<p>Mr. Wasgatt had discussions with Mr. & Mrs. Gimlin pertaining to using Dirt Works as a contractor. Mr. Gimlin has done jobs for the school before and after Mrs. Gimlin started working here as superintendent. Mr. Wasgatt is concerned about any audit issues or perceived favoritism that might occur with using Mr. Gimlin's company as a contractor. Mr. Wasgatt is curious on how other small town schools handle these situations. Mr. Wasgatt doesn't want people to be concerned, but we need to have a proper process. Mrs. Gimlin reported that she never hires her husband and that Mr. Jones, Operations Manager does. Mr. Wasgatt then said that Mr. Jones works for her. Mr. Eldred said that it would be perceived as a conflict of interest and Mr. Gimlin needs to be able to prove that he is the lowest bid on a job. Mr. Wasgatt said that Mr. Jones needs to document that he is calling and getting quotes from other businesses for a clear paper trail. Mrs. Hocter shared that she has emailed the auditor that she has worked with this last year on how to proceed. She also stated that the small works roster requires certain thresholds on payments, but we may need to go a little beyond the required rules so there is greater transparency. She will let the board know what she finds out from the auditor.</p>	<p>Dirt Works Unlimited- Contractor</p>
<p>Action</p>	<p>The bills and payroll for October were presented for approval. After some review, Mr. Miller made a motion to <u>approve the bills and payroll as presented</u>, seconded by Mr. Eldred and the motion carried.</p> <p>A.S.B. Fund 10/2018 Warrants #9808-9812 : \$949.38 General Fund 10/2018 Warrants #46826-46845: \$17,217.66</p>	<p>Bills & Payroll</p>

	Payroll for October 2018 Warrants #46846-46869 in the amount of \$145,285.19	
	<p>A motion was made, seconded, and carried to adjourn the meeting at 8:20pm.</p> <p>_____</p> <p>Chairman of the Board Secretary of the Board</p> <p>_____</p> <p>Board Member Board Member</p> <p>_____</p> <p>Board Member Board Member</p>	